

RENTAL APPLICATION

FOR OFFICE USE ONLY

DATE _____ AGENT _____
 COMMUNITY _____
 APT. NO. _____ RENT \$ _____

Notice: Co-Applicant must complete a separate Rental Application Form

The undersigned hereby makes application to rent unit number _____ located at _____
 beginning on _____, at a monthly rental of \$ _____

PLEASE TELL US ABOUT YOURSELF

FULL NAME _____ Home Phone _____
 Date of Birth _____ Social Security No. _____ Work Phone _____
 Driver's Lic. No./State _____ E-mail _____ Cell Phone _____
 CO-APPLICANT _____ Relationship _____ Phone _____
 Date of Birth _____ Social Security No. _____ Driver's Lic. No./State _____
 Names of All Other Occupants _____ Total Number of Occupants _____
 How Many Pets? _____ Kind of Pet, Breed, Weight and Age _____

PLEASE GIVE YOUR RESIDENCE HISTORY FOR THE PAST 3 YEARS (Beginning With Most Current)

CURRENT ADDRESS _____
 Month & Year Moved In _____ Reason for Leaving _____
 Owner or Agent _____ Phone () _____ Monthly Payments _____
 PREVIOUS ADDRESS (If Within 3 Years) _____
 Month & Year Moved In _____ Moved Out _____ Reason for Leaving _____
 Owner or Agent _____ Phone () _____
 PREVIOUS ADDRESS (If Within 3 Years) _____
 Month & Year Moved In _____ Moved Out _____ Reason for Leaving _____
 Owner or Agent _____ Phone () _____

PLEASE GIVE YOUR EMPLOYMENT INFORMATION

YOUR STATUS: Employed Full-Time Employed Part-Time Student Retired Not Employed
 CURRENT EMPLOYER (Or Most Recent) _____
 Address _____ Phone () _____
 Date(s) Employed/From _____ To _____ Position _____
 Supervisor _____ Your Gross Monthly Salary \$ _____ Household Gross Monthly Income \$ _____
 PREVIOUS EMPLOYER _____
 Address _____ Phone () _____
 Date(s) Employed/From _____ To _____ Position _____ Supervisor _____
 If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, Etc.) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.
 Amount \$ _____ Per _____ Source _____ Telephone _____

PLEASE LIST YOUR BANK AND CREDIT REFERENCES

| YOUR BANK(S) | City-State/Branch | Acct. Number & Type | Telephone |
|------------------------|-------------------|---------------------|-----------|
| 1. | | | |
| 2. | | | |
| YOUR CREDIT REFERENCES | City-State | Acct. Number | Telephone |
| 1. | | | |
| 2. | | | |
| 3. | | | |

TOTAL NUMBER OF VEHICLES (Including Company Vehicles) _____
 Make/Model _____ Year _____ Color _____ Tag No./State _____
 Make/Model _____ Year _____ Color _____ Tag No./State _____
 Other Car, Motorcycle, etc. _____

HAVE YOU OR CO-APPLICANT EVER: Been sued for non-payment of rent? Yes No
 Been evicted or asked to move out? Yes No Broken a Rental Agreement or Lease? Yes No
 Been sued for damage to rental property? Yes No Declared Bankruptcy? Yes No

CONTINUED OVER

Please give any additional information that might help management evaluate your application: _____

How did you hear about our property? _____

If management has any questions about your application, please give phone numbers where you can be located:

Day Phone: _____ Night Phone: _____

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|--|
| IN CASE OF PERSONAL EMERGENCY, NOTIFY: _____ Relationship: _____ |
| Full Address: _____ |
| Home Phone: _____ Work Phone: _____ |

I hereby apply to lease the above described premises for the term and upon the conditions above set forth and agree that the rental is to be payable the _____ day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application. I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, \$ _____ of the deposit will be retained to offset the agent's cost, time and effort in processing my application.

I hereby deposit \$ _____ as earnest money to be refunded to me if this application is not accepted within _____ business days. Upon acceptance of this application, this deposit shall be retained as part of the security deposit. When so approved and accepted I agree to execute a lease for _____ months before possession is given to pay the balance of the security deposit withing _____ business banking days after being notified of acceptance, or the deposit will be forfeited as liquidated damages in payment for the agent's time and effort in processing my inquiry and application, including making necessary investigation of my credit, character, and reputation. If this application is not approved and accepted by the owner or agent, the deposit will be refunded, the application thereby waiving any claim for damages by reason of nonacceptance.

I AUTHORIZE YOU TO CONTACT PREVIOUS LANDLORD(S), CREDIT AND PERSONAL REFERENCES THAT I HAVE GIVEN THIS APPLICATION. I ALSO AUTHORIZE MANAGEMENT TO OBTAIN MY CONSUMER CREDIT REPORT.

The above information, to the best of my knowledge, is true and correct.

Signature of Applicant _____ Date Signed _____ / _____ / _____

Signature of Co-Applicant _____ Date Signed _____ / _____ / _____

APPLICANT: PLEASE DO NOT WRITE BELOW

PAYMENT OF \$ _____ RECEIVED BY (NAME) _____ DATE _____

THIS APPLICATION FORM RECEIVED BY (NAME) _____ DATE _____

| Reference Verification Name | Reference Comments |
|-----------------------------|--------------------|
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Comments: _____

THIS APPLICATION **APPROVED** **NOT APPROVED**

BY _____ Title _____ Date _____

If not approved, specify reason(s) _____

Applicant Notified By (Name) _____ Date Notified _____

Notified by: LETTER(Attach Copy) FORM TELEPHONE FAX IN PERSON